



Application for 2012 FestivALL Capitol Street Art Fair

Please fill out this form completely and print clearly, especially your email address if you have one. Note that your name or names will be used as shown here for the website, publicity, schedules, and any name tags.

Date: _____

Name: _____ Address: _____

City _____ State: _____ Zip: _____

Telephone: _____ Mobile: _____

E-Mail: _____ Website: _____

Media you will exhibit: _____

- Returning Artist from 2011
- New Applicant

Number of 10' x 6' spaces you would like: _____ One _____ Two

Do you need a space **away from the curb** in order to accommodate your display? (Please note that two feet of your booth will be on the sidewalk and four feet in the street if you are placed on the curb side of the tents on the Quarrier-Lee St. Block.) _____ Yes _____ No

Do you prefer _____ Quarrier-Lee Street block, _____ Lee-Washington Street block, _____ No preference?

There will be overhead light fixtures in each long tent. Do you want additional electricity if it is available? (max: 75 watts) _____ Yes _____ No

How many tables do you want? _____ 6' _____ 8'
How many chairs do you want? _____

If you are juried into *Tamarack*, check here ____ if you are interested in being included in one of their tents. Note that Tamarack will have tents on both blocks of the Fair.

All artisans: **Return completed application form with required images and a check or money order made payable to *FestivALL Capitol Street Art Fair*.**

Artisans who were accepted for the 2011 Art Fair: **Include an image of your booth design. Only include new images of work if you want to and/or you are applying to add new media. These may also be used to promote your work. New media require (5) images in .jpeg format of each new medium for jurying.**

Artisans who did not apply or were not accepted for the 2011 Art Fair: Submit a CD with (5) five images in .jpeg format for each medium for which you are applying along with an image (may be a print drawing or schemata) of your booth display.

All checks will be held for the mid-March, 2012, jurying. If you are not accepted for the Fair, your check will be returned to you after the jurying with your notification letter.

Early Registration: By February 1, 2012: __\$75 – (1) space; _____\$130 – (2) spaces
Final Registration: Between February 2 and March 1, 2012: _____\$100 – (1) space; __\$180 – (2) spaces

Note that these are postmark deadlines. Also note that refunds will not be made to accepted artisans who withdraw after May 15, 2012.

I/we agree to the following Terms and Conditions (to be signed by each artisan included in this application – add additional signature lines as needed):

- 1) All products will be of high quality and made by me/us as based on the Criteria for Selection in this packet.
- 2) I/we will attempt to provide inventory for the duration of the Fair.
- 3) I/we will set up the assigned space between 9:00 and 11:00 p.m. on June 22 and/or 7:00 and 9:00 a.m. on June 23, 2012 and take it down between 5:00 and 6:30 p.m. on June 24, 2012. I/we will not begin to pack up and/or load until the Fair is closed at the end of each day. The exception is if the Fair is closed by management due to the weather or another emergency, in which case I/we will reopen the booth when the Fair resumes. I understand that non-compliance with this provision may keep me from future Fairs even if I/we meet the other criteria.
- 4) I/we will comply with the booth space, which is 10' wide by 6' deep for a single space and 20' wide by 6' deep for a double space. Any passageways will be included in the 10' or 20' width. I/we will not extend displays into the aisles.
- 5) Although security will be provided, I/we assume risk for items that are left overnight. I/we may remove goods overnight on Saturday. I/we will arrange for coverage when the tent sides are raised early Sunday morning.

6) I/we will be present and cover the assigned space during the set hours for the Fair, except that a designee or volunteer may cover for meals and breaks.

7) I/we understand that individual electrical outlets will be provided as available but cannot be guaranteed for all spaces and that usage is limited to 75 watts per space. I/we will only use electricity for a fan for medical reasons.

8) My/our name and images may be used in publicity for the Fair.

9) I/we will be supportive to and demonstrate a cooperative attitude towards others involved with this Fair. This will also apply to anyone I/we ask to assist me/us.

Signature: _____ Date: _____

Signature: _____ Date: _____

Submit this form, CD as required, booth design, and your check to:

Betty Rivard, FestivALL Capitol Street Art Fair, PO Box 234, Duck, WV 25063